



VERSION	AMENDMENTS
Version 1	First Issue

These Final Instructions must be read in conjunction with the [BARC Standing Regulations \(2024 v1\)](#), Current [BARC H&S Guidance \(March 24\)](#) which are available on the BARC website in the “Documents” section and using the links above, and the 2024 BARC SAFETY BULLETIN on Page 8 of these Instructions.

In the event that any race has to be stopped then the Clerk of the Course reserves the right to send the race back to the paddock and only undertake a further restart at the end of the day if time permits.

1 COMPETITOR INFORMATION

All competitors are required to uphold the standards of the Motorsport UK Race with Respect code – please see the full code of conduct via this link [Race with Respect - Motorsport UK](#)

1.1 CHAMPIONSHIPS/SERIES RACING:

The Vertu MINI CHALLENGE Trophy
 MINI CHALLENGE Clubsport with Airtec Motorsport
 Scottish MINI Cooper Cup
 Mighty Minis
 MINI Enduro
 Heros of FF1600 Series

1.2 PADDOCK ACCESS & ALLOCATION:

Please see the paddock plan in Section 5. It is important that teams only park in their designated area. Any competitor/team that parks in an area that is not assigned for them and refuses to move when asked by an official will be reported to the Clerk of the Course for penalty up to disqualification.

The garages have been allocated to MINI Challenge - Trophy

Paul Abbott is helping with the paddock management; he can be contacted via the details provided in Section 2.4. He will be onsite from Thursday.

If a pre-race test day is scheduled prior to the race meeting, competitors will be allowed to access the venue after 1.00pm and up to 10.30pm on the day before. Under no circumstances, unless given special permission by the Circuit Manager, must they arrive before 1.00pm.

Teams that are not testing will be allowed access to the circuit after 6.00pm and until 10.30pm on Friday. Competitors arriving before this time will be held in a car park (near the main entrance).

If testing on Friday and racing on Saturday, please park in the location that is allocated to your Championship – if you have hired a garage for testing this can be used.

The paddock area should be vacated as soon as possible after the meeting on Sunday and no later than 9pm. Motorhomes and RV's can park in the area opposite the main building on the other side of main road.

Teams using the Pit Garages are reminded that it is their responsibility to ensure that persons under the age of 16 years old are not allowed access to the pit lane.

1.3 PASSES:

Passes will be sent to you under separate cover.

2024 BARC Vehicle Passes will be used for this meeting, please ensure your pass is stuck in your support vehicle's windscreen. Without this pass, your support vehicle will not be given access to the paddock.

1.4 SIGNING-ON:

All Championships: Competitors will not sign-on at the meeting having previously completed signing on electronically using the BARC Alpha system or through their respective Championship Coordinators..





7th – 8th September 2024
Croft Circuit (2.1 miles)
Final Instructions: Meeting HQ17



ISSUED BY: John Hutchison

Licence upgrade cards. Drivers are reminded that upgrade cards must be valid bearing a recent photograph and be signed by the driver. Drivers who wish to have their upgrade card signed should bring them to race admin on the morning of the event. They can then be collected 30 minutes after the respective race has concluded.

1.5 ENGINE/NOISE POLLUTION:

Engines must not be run before 09:15 or after 18:30 on both days. The noise limit and location of the noise test at this event is as follows:

108dB (static)

Heros FF1600

Assembly Area (prior to qualifying)

105dB (static)

All Mini Grids

Assembly Area (prior to qualifying)

1.6 SCRUTINEERING & ELIGIBILITY:

In accordance with Motorsport UK Yearbook Regulation Q.11.2, not all cars will be scrutineered at this event.

All other classes: If your championship is not noted in the paragraph above, you are not required to present your vehicle/driver PPE to the scrutineers unless you fall under any of the following 3 conditions:

- 1) At **every** event, **all vehicles that have not raced with BARC in 2024** will be scrutineered
- 2) At **every** event, **any vehicles that required remedial work since its last event** must be scrutineered
- 3) At **every** event, **any driver PPE not previously scrutineered (new or changed)** must be scrutineered

Please present your vehicle and or PPE equipment to the scrutineering bay at the time prescribed below if you are required to be scrutineered for any of the three reasons above. The Chief Scrutineer holds the right under Motorsport UK Yearbook Regulation H 32.1.2 to demand any random/ specific vehicle be scrutineered at any time during the event. Competitors who are not required to present a vehicle at this event are reminded that Motorsport UK Yearbook Regulations H 31.1.5 to 31.1.9 still apply even if no vehicle/PPE is required for presentation.

Video equipment may be fitted to a vehicle provided it is not intended to be used for commercial purposes. Any video equipment intended to be used whilst a vehicle is on track, must be fitted to that vehicle at the time that the vehicle is presented for scrutineering. Failure to do so may mean that the camera is removed.

The fitting of video cameras to helmets is strictly forbidden. The only exception is for FIA approved helmets with cameras specifically mounted in them. The Chief Scrutineers shall have the sole authority to accept or reject a helmet.

Competitors, please note that as per Q11.3.1, mobile phone or tablet devices are prohibited from being carried in the competing vehicle whilst on circuit. Anyone observed acting contrary to this rule may be subject to judicial action by the Clerk of the Course.

Scrutineering will be available from 1pm until 5pm on Friday Afternoon, and at the times indicated below:

Scrutineering Times:

Grid	Day	Time	Venue
All Grids	Friday	1pm – 5pm	Scrutineering Bay
FF1600 – All Vehicles/Drivers PPE	Saturday	07:30	Scrutineering Bay
Scottish MINI Cooper Cup – All Vehicles/Drivers PPE	Saturday	08:00	Scrutineering Bay
MINI Clubsport – Vehicle/PPE under 1.6. 1), 2) or 3)	Saturday	08:15	Scrutineering Bay
Mighty Minis – Vehicle/PPE under 1.6. 1), 2) or 3)	Saturday	08:30	Scrutineering Bay
MINI Trophy – 50% of grid as determined by the Championship Scrutineer	Saturday	09:00	Scrutineering Bay
MINI Enduro – All Vehicles/Drivers PPE	Sunday	10:00	Scrutineering Bay

1.7 BRIEFINGS:

New Driver Briefings

New Drivers Briefings will form part of the Championship Briefings detailed in the table below. A Clerk will be available from 08:30 at Race Admin should any driver have any queries.





Championship Briefings:

Grid	Day	Time	Venue
MINI Clubsport	Saturday	08:00	MINI CS Race Hub
FF1600	Saturday	08:15	Briefing Room
Scottish MINIS	Saturday	08:30	Briefing Room
Mighty Minis	Saturday	09:00	Briefing Room
MINI Trophy	Saturday	09:30	Briefing Room
MINI Enduro	Sunday	13:00	Briefing Room

1.8 CIRCUIT ACCESS/PRACTICE AND QUALIFYING PROCEDURE

All Championships (except MINI Trophy): All vehicles will need to go to the assembly area for noise testing to take place.

For qualifying competitors will be released onto the circuit at the start of their session.

At the end of qualifying and races, vehicles will take the flag, complete a slowing down lap, and enter Parc Fermé via the pit lane.

MINI Trophy: All cars will be noise tested in front of their garages prior to their qualifying session.

At the end of qualifying and races, vehicles will take the flag, complete a slowing down lap, and enter Parc Fermé via the pit lane.

1.9 MAXIMUM STARTERS:

32 – FF1600

40 – All MINI Grids

1.10 START PROCEDURE:

The following Championships/classes will have a **Standing Start:**

All Grids

All races (apart from MINI Trophy) will assemble in the assembly area and leave for the grid behind the safety car via the gap, form up on the grid and undertake their green flag lap. At the end of the green flag lap, they will form up on the grid and then take the start. Competitors are reminded of the provisions of GR Q 12.9.12 iii.

MINI Trophy will leave from the Pit Lane for the grid behind the safety car via the gap, form up on the grid and then undertake their green flag lap prior to a standing start.

All competitors must undertake the green flag lap at an appropriate speed without overtaking or excessive weaving (weaving from one side of the track to the other is not permitted). The Organisers reserve the right to commence the race clock 3 minutes after the start of the green flag lap.

1.11 RESULTS & NOTICE BOARD:

All time sheets, grids and results are deemed to be provisional until the conclusion of all judicial actions.

Results will be available on the TSL website: [HERE](#)

The official notice board is online: [HERE](#)

1.12 PODIUM/PRESENTATIONS:

The First Three finishers in each race will be stopped in Pit Lane to undertake interviews by the circuit commentator.

1.13 CIRCUIT & MEETING NOTES:

BARC will not be liable for any damage caused to vehicles being recovered from the track.

No fuel is available for sale at the circuit.

Any person who is injured or feels significantly unwell should seek help from the circuit medical services. At the current time everyone should use their best judgement to decide if an injury can be dealt with without a visit to the medical centre.





7th – 8th September 2024
Croft Circuit (2.1 miles)
Final Instructions: Meeting HQ17



ISSUED BY: John Hutchison

1.14 LIGHT PANELS AND FLAG SIGNALS

This venue operates light panels and these light signals will take priority and may be supplemented with flags. For reasons of safety, in case of conflicting signals between the flags displayed by marshals and the light panels, drivers must comply with the requirements of the signal with the highest level of safety.

In order of precedence: Red Flag, Double Yellow Flag, Single Yellow Flag, Safety Car, Green Flag.

Please see the information sheet in Section 5 these final instructions for a diagram of the different light panels that will be used.

1.15 TRACK LIMITS

Track limits will be monitored around the circuit. A driver will be judged to have left the track if any part of the contact patch of any tyre of the vehicle goes completely beyond either the outer edge of any kerb or the white line where there is no kerb.

Unless championship regulations state otherwise, the following penalties will be applied:

In qualifying sessions: The lap time on which the breach occurred will be disallowed for the purposes of establishing grid order for the relevant race but will still count towards the minimum number of laps required to qualify for the relevant race. Note of times that have been disallowed will be made on the results sheet for that session.

In race sessions: A first breach will be noted. A second breach will result in the driver being shown the Black & White flag. A third breach will result in the driver receiving a 5-second time penalty. A fourth breach will result in a further 10-second penalty being added to your race time. A fifth breach will result in a 'Drive Through Penalty' Q 12.26 (h) in addition to the preceding time penalties. A sixth further breaches will result in a Black Flag.

1.16 TIMING OF DECISIONS

If the Clerk of the Course holds a formal inquiry into an incident and subsequently issues a formal decision to a competitor, a verbal decision will be issued followed by a document sent to the competitor by email. The timing of the decision will be when it is given verbally, and this will be the time recorded on the decisions. This will also be the time that the appeal period, where applicable, begins.

TRANSPONDER HIRE

If you need to hire a transponder for this meeting, you must do so by the Wednesday prior to the event. This can be done by visiting the TSL-Timing shop: [Click Here for TSL Transponder Hire Shop](#)

Don't leave it until the race weekend, the timekeepers may not be able to supply you a transponder if you have not pre ordered one. This could lead to you being in breach of MSUK Regulation 12.8.1.





2 OFFICIALS/MARSHALS INFORMATION

2.1 OFFICIALS:

Motorsport UK Steward:	TBA
Club Stewards:	Anthony Curran, Mark Leybourne
Senior Clerk of the Course:	Darren MacClinton (Mighty Minis/Enduro)
Clerks of the Course:	Luke Caudle (MINI Trophy / Enduro), Mark Hulme (MINI CS / Enduro), Robert Briggs (Scottish MINI / FF1600), Robert Williams (Ops)
Secretary of the Meeting:	Cally Gent / John Hutchison (Deputy)
Race Phones / Radios:	Katie Hinchliffe
Chief Scrutineer:	Stuart Taylor
Chief Marshal:	Bill Sudlow
Medical Officer:	Croft Circuit
Chief Timekeeper:	Rob Cook, TSL Timing Ltd
Commentators:	David Smales
Event Officials:	Members of the BARC & other MSUK recognised clubs
Ambulance Services:	Croft Circuit
Rescue Unit:	Croft Circuit
Breakdown Vehicles:	Croft Circuit
Safety Car Driver/Observer:	Lee Bailey / Harry Cabot

2.2 OFFICIALS/MARSHALS SIGN ON:

Officials will not sign-on at the meeting having previously completed signing on electronically using the [BARC Alpha system](#). However, all marshals must see the chief marshal between the times below to confirm their attendance and receive their post allocation.

Personnel	Saturday	Sunday
All officials	From 07:30	From 09:00
Post Chief Briefing	08:30	10:30
On Post	08:55	11:15
Clerks Inspection	09:10	11:30
First Activity	09:30	11:50

2.3 MARSHALS MATTERS:

Check in will take place as in the Marshals Sign On Office in the Assembly Area at the times shown above. Please remember you should not use mobile phones or cameras while on duty unless it is necessary to send a report to Race Control.

If you are unable to attend, please contact the Competitions Department and return your passes to the BARC

2.4 BARC CONTACTS:

Event Manager:	John Hutchison	E: john.hutchison@barc.net	T: 01264 882 209
Chief Marshal:	Bill Sudlow	E: chiefmarshal@croftmarshals.co.uk	T: 07810 698 669
Paddock Manager:	Paul Abbott		T: 07919 427 458

Whilst at the meeting, please use the following email addresses to contact either the Senior Clerk, the Secretary or a Safeguarding Officer.

Secretary of the Meeting:	Cally Gent	E: cgent.barc@gmail.com
Senior Clerk of the Course:	Darren MacClinton	E: dmacclinton.barc@gmail.com
Safeguarding Officers:	Darren MacClinton	E: dmacclinton.barc@gmail.com





3 GENERAL INFORMATION:

This meeting is organised by the BARC governed by the General Regulations of the Motorsport UK incorporating the provisions of the FIA International Sporting Code, additional Supplementary regulations, and any written instructions that the organisers issue for the meeting.

This meeting will be held under the following Motorsport UK permit numbers:

Interclub: [135432](#)

3.1 RED SIGNAL:

Any category which generates a “red” may be placed toward the end of the schedule subject to time being available.

3.2 JUDICIAL PROCEDURES:

The judicial procedures for this meeting remain unaltered except that paperwork will be dealt with electronically. Any protest or appeal needs to be lodged with the Secretary of the Meeting in the administration office or the Clerk of the Course by email. Once a decision has been made it will be announced verbally and passed by email to those concerned. The time limits for any protest or appeal remain unaltered.

3.3 RACE-DAY INFORMATION:

The organisers will try to run the programme as published however they reserve the right to bring forward, delay or abandon sessions to suit the conditions.

A digital Race Day Programmes will be available on the BARC event page:

The notice board is online: [HERE](#).

Results will be published on the TSL website: [HERE](#).

3.4 SOCIAL MEDIA

Both officials and competitors are reminded that they should not make comments upon social media sites which may in any way be deemed derogatory, defamatory, obscene, or libellous. You should remember that comments made are in a public arena and can be seen by more than your intended audience. Please read the [BARC Social Media Guidelines](#).

3.5 SAFEGUARDING:

Several officials within the club are appointed as safeguarding officers and are available to deal with problems which may arise or are brought to their attention. Issues can be raised by contacting the senior clerk of the course at an event or contacting a safeguarding officer whose details can be found within the [BARC Safeguarding Guidelines](#).

3.6 LIVE STREAM:

This event will be live streamed on the [BARC YouTube channel](#) and the [BARC Facebook Page](#)

3.7 GENERAL HEALTH & SAFETY:

Championship Co-ordinators and representatives are asked to visually check garages and working spaces for the following:

- 1) Fuel is stored in suitable containers with lids away from sources of ignition;
- 2) Each competition car has one suitable fire extinguisher stored in a usable location (i.e., not in race transporter) and is both tested and in-date;
- 3) Floor/ground is kept clean & tidy;
- 4) Waste is disposed of in identified bins & containers provided by the circuit. Waste must not be mixed or waste left around the site. In the event that the BARC is charged for such issues then the charge will be passed on to the championship concerned if the individual cannot be identified;
- 5) Old tyres must be taken away by teams/competitors unless the championship has arrangements with the tyre company (there will be waste disposal charge levied to the championship for any items which are controlled/hazardous that BARC and or Circuit have to dispose of);
- 6) No trailing electrical cables that can cause electric shock or tripping hazard;
- 7) Waste/grey water from motorhomes must be disposed of in line with circuit requirements;
- 8) Work at height without harnesses and fall restraints is not permitted.





7th – 8th September 2024
Croft Circuit (2.1 miles)
Final Instructions: Meeting HQ17



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3.8 SPECTATORS AND CHILDREN

Competitor tickets and public tickets (purchased via Croft) will grant access to the paddock – accompanied children will be admitted.

3.9 NON-COMPETITON VEHICLE SAFETY

Entrants, Teams, and Competitors must ensure that all vehicles are used in accordance with manufactures instructions and under no circumstances should anyone be allowed to ride or hang on to buggies, tyre trolleys, roll bars, side pods and the like.

3.11.1 A maximum 10 mph speed limit will be in force in all public areas except in the paddocks where it is 5 mph.

3.11.2 The use of pedal cycles and the like are strongly discouraged, particularly when ridden by children. All children should be always under the supervision of a responsible adult to try to ensure their safety.

3.11.3 The use of e-scooters is strictly forbidden.

More information can be found via this link to the Current [BARC H&S Guidance \(March 24\)](#).





SAFETY FIRST		2024 SAFETY BULLETIN	
This safety bulletin supports the BARC 2024 Health and Safety Guidance, Supplementary Regulations and Final Instructions			
1. VEHICLES, SCOOTERS, BUGGIES & QUADS			
<ul style="list-style-type: none"> The use of quad bikes and buggies must be covered by 3rd party insurance when driven within the confines of the venue. No mini-bikes, scooters or 2-wheeled transport allowed. Observe venue speed limit at all times. Absolutely NO electric stand-on scooters. 			
2. SAFE BUGGY & QUAD USE			
<ul style="list-style-type: none"> Only drive if you hold a valid licence Do not leave keys in ignition Observe maximum speed limits at all times Observe one-way systems at all times 		<ul style="list-style-type: none"> No carrying of unsecured loads No riding on equipment trolleys All passengers must be seated 	
3. WORKING AT HEIGHT – ESPECIALLY ON TRAILOR UNITS			
NEVER STAND ON A ROOF WITHOUT PROTECTION FROM FALLING			
<ul style="list-style-type: none"> Put up secure side barriers Use clipped on full safety harness Use a secured ladder / steps All ladders must be "footed" 		<ul style="list-style-type: none"> Only use ladders and steps to EN 131 Ensure equipment is not damaged 	
4. SPECTATING			
<ul style="list-style-type: none"> Do not spectate from tail lifts / trailer roofs Only spectate from truck roofs if appropriate safe access and barriers are in place. Do not climb on / spectate from venue infrastructure e.g. waste bins, fencing or generators 			
5. HOT WORKS AND FUEL			
<ul style="list-style-type: none"> Keep fuel storage to a minimum and in a safe location Keep extinguisher suitable for fuel fire close by Comply with all refuelling regulations Refuel when engine is turned off and cooled Keep fuel away from ignition sources 			
6. CABLES AND TAIL-LIFTS			
<ul style="list-style-type: none"> Securely cover hoses and cables. Tail lifts should not be left unattended at halfway point. Consider using "Tensabarriers" to avoid pedestrians walking under lifts Use harnesses or guardrails where possible or appropriate 			
Your co-operation is appreciated			





7th – 8th September 2024
 Croft Circuit (2.1 miles)
 Final Instructions: Meeting HQ17



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4 TIMETABLE:

	CROFT	
7 - 8 September 2024		
Meeting Code: HQ17	Timetable (PUBLISHED)	v1 22/08/2024

Saturday

Start	End	Duration	Category	Session	Scrut	
09:30	-	09:45	00:15	MINI CHALLENGE - Clubsport with Airtec Motorsport	Practice	08:15
09:55	-	10:10	00:15	Heros of FF1600 Sprint Cup	Practice	07:30
10:20	-	10:35	00:15	Scottish Mini Cooper Cup	Qualifying	08:00
10:50	-	11:05	00:15	Mighty Minis	Qualifying	08:30
11:15	-	11:35	00:20	Vertu MINI CHALLENGE - Trophy	Qualifying	09:00
11:50	-	12:05	00:15	MINI CHALLENGE - Clubsport with Airtec Motorsport	Qualifying	
12:15	-	12:30	00:15	Heros of FF1600 Sprint Cup	Qualifying	
12:40	-	12:55	00:15	Scottish Mini Cooper Cup	Race No.	1
13:00	-	14:00	01:00	Lunch break		
14:00	-	14:20	00:20	Mighty Minis	Race No.	2
14:35	-	14:50	00:15	MINI CHALLENGE - Clubsport with Airtec Motorsport	Race No.	3
15:05	-	15:20	00:15	Heros of FF1600 Sprint Cup	Race No.	4
15:35	-	15:55	00:20	Vertu MINI CHALLENGE - Trophy	Race No.	5
16:15	-	16:30	00:15	Scottish Mini Cooper Cup	Race No.	6
16:50	-	17:05	00:15	MINI CHALLENGE - Clubsport with Airtec Motorsport	Race No.	7
17:20	-	17:35	00:15	Heros of FF1600 Sprint Cup	Race No.	8
17:55				Curfew - chequered. Cars off circuit by 18:00		

Sunday

Start	End	Duration	Category	Session	Scrut	
10:00	-	10:20	00:20	Track Parade (Provisional)		
10:20	-	10:40	00:20	Track Parade		
10:40	-	11:10	00:30	Paul Swift Stunt Display (Start/Finish straight)		
11:10	-	11:40	00:30	Pit Lane Autograph Session		
12:00	-	12:15	00:15	MINI CHALLENGE - Clubsport with Airtec Motorsport	Race No.	9
12:30	-	12:50	00:20	Vertu MINI CHALLENGE - Trophy	Race No.	10
12:50	-	13:30	00:40	Lunch break		
13:30	-	13:50	00:20	Mighty Minis	Race No.	11
14:05	-	14:20	00:15	MINI Enduro	Qualifying	
14:30	-	14:45	00:15	Scottish Mini Cooper Cup	Race No.	12
15:00	-	15:20	00:20	Vertu MINI CHALLENGE - Trophy - Grid Walk		
15:30	-	15:50	00:20	Vertu MINI CHALLENGE - Trophy	Race No.	13
16:05	-	16:45	00:40	MINI Enduro	Race No.	14
17:55				Curfew - chequered. Cars off circuit by 18:00		

Note: All Race start times are Green Flag Lap times.

All timetables are subject to change, therefore please be in the assembly area at least 20 minutes prior to the scheduled starting time of your qualifying session or race






















7th – 8th September 2024
 Croft Circuit (2.1 miles)
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FLAG TYPE	LIGHT PANEL DESIGN	
Yellow Flag		
Double Yellow Flag		
White Flag		
Green Flag		
Blue Flag		
Red Flag		
Slippery surface Flag		
Safety Car Flag		
Pit Entry Flag		
Pit Entry Closed Flag		
Mechanical Problem Flag		
Unsportsmanlike behaviour Flag / Warning Flag		
Black Flag		

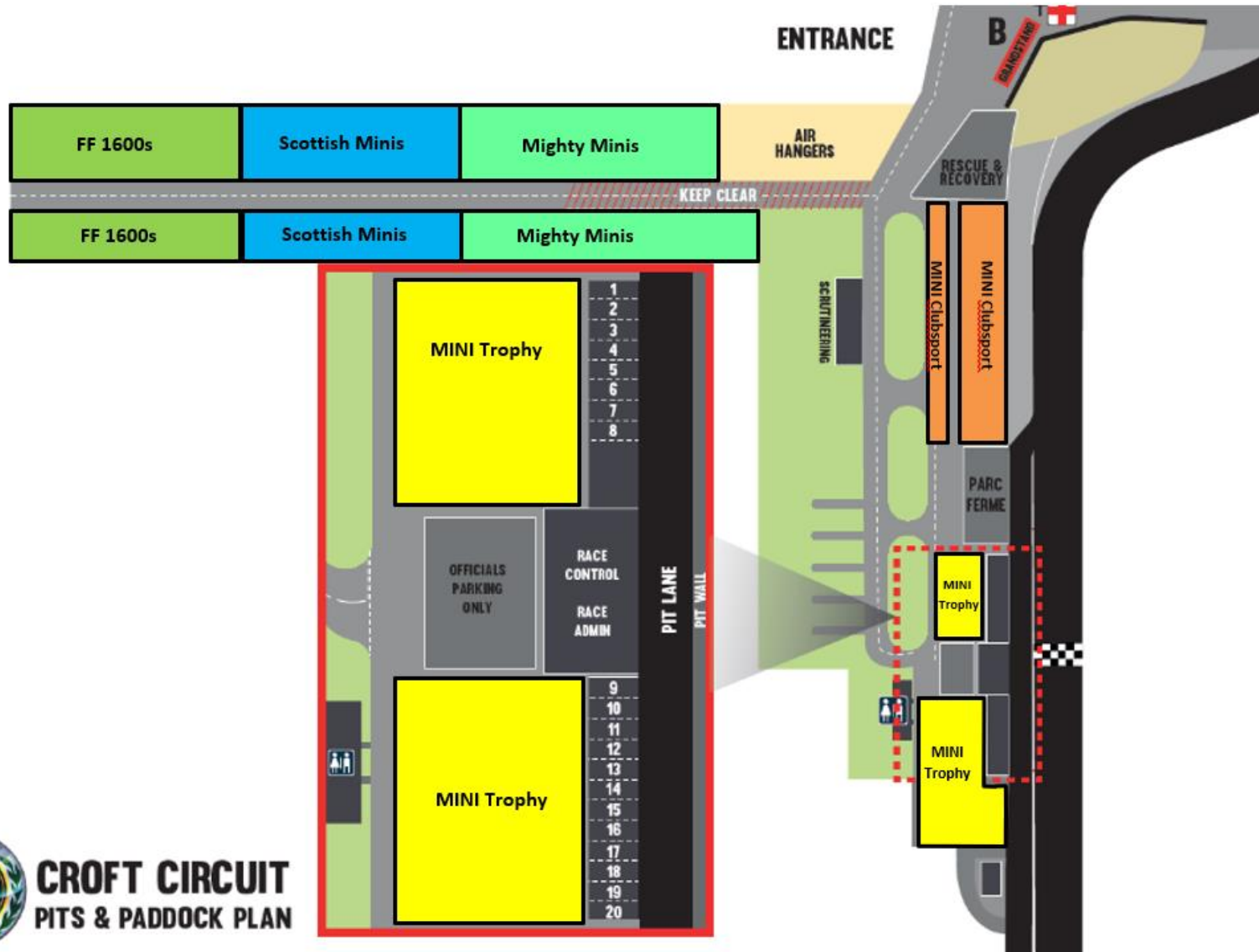




7th – 8th September 2024
 Croft Circuit (2.1 miles)
 Final Instructions: Meeting HQ17

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5 Paddock Plan:



CROFT CIRCUIT
 PITS & PADDOCK PLAN





7th – 8th September 2024
 Croft Circuit (2.1 miles)
 Final Instructions: Meeting HQ17



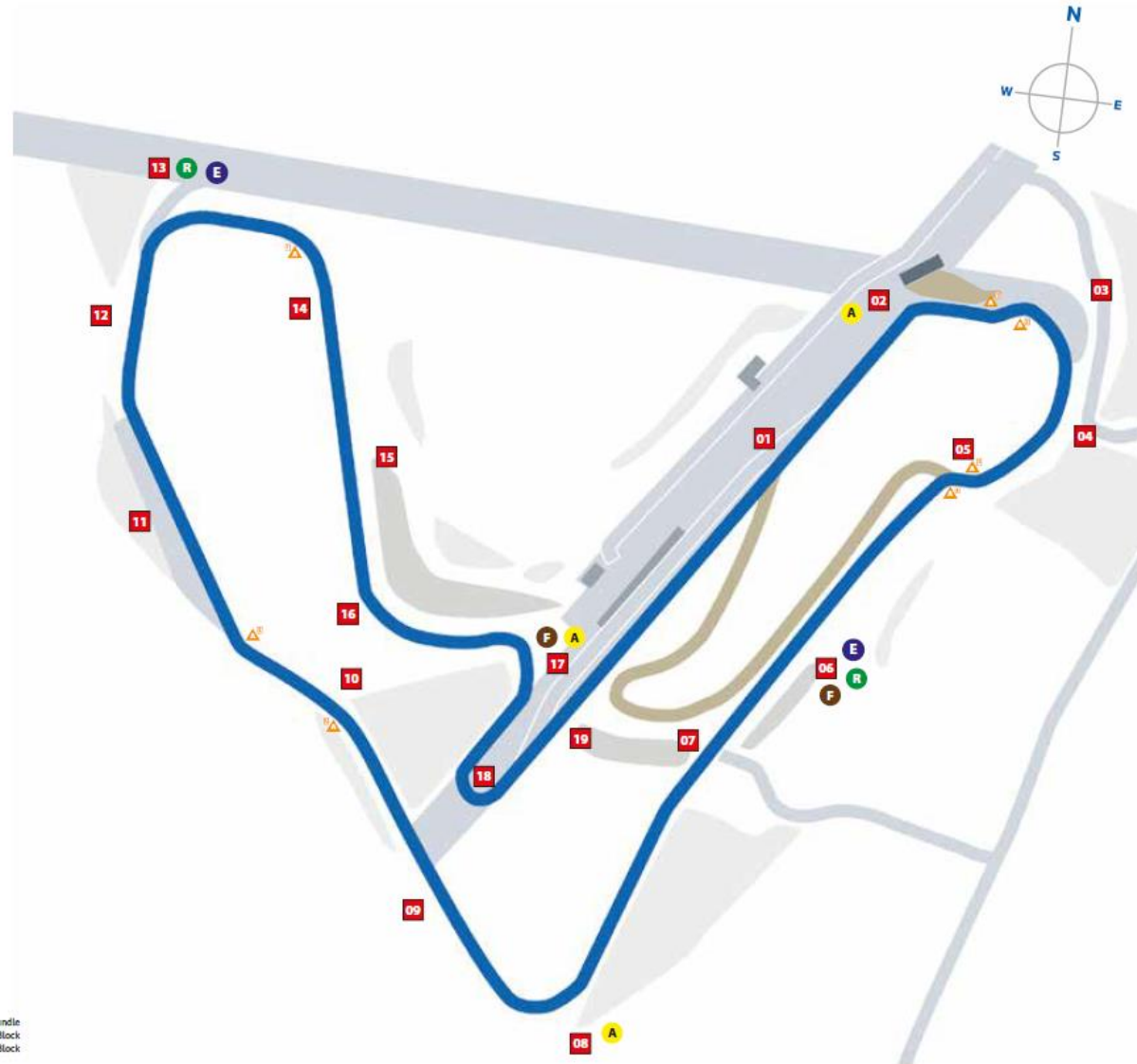
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Circuit Plan

Showing circuit layouts, facilities, services and marshal posts

CROFT CIRCUIT



Plan Key

- | | |
|-----------------------|----------------------------|
| Race Circuit | Tyre Barriers |
| Tarmac/Concrete/Roads | Armco Barrier |
| Grass | Recticel Barriers |
| Trees/Forest | Fencing |
| Grass Bank | Helipad |
| Gravel/Sand Trap | Ambulance |
| Buildings | Medical Car |
| Grandstands | Safety Car |
| Marshal Post | Extrication/Rescue Vehicle |
| Incident Post | Recovery Unit |
| Observer Post | Fire Vehicle |
| Apex Markers | Floppy Markers |
| Tyre Bundle | Foam Block |
| Tyre Bundle | Foam Block |
| Tyre Bundle | Foam Block |
| Tyre Bundle | Foam Block |

*Please note. This map is not to scale.

